

## Indiana Department of Natural Resources - Division of Forestry Training Center Usage Guidelines & Rates

Entering the Division of Forestry's Training Center today, it's hard to believe that as recently as 2011 it was just an old storage building! Nestled in the middle of Morgan-Monroe State Forest, this beautifully renovated facility now features state of the art technology surrounded by warm Indiana native hardwood paneling. The Training Center is available for rental by any organization or agency whose mission is related to the management and conservation of Indiana's natural resources.

### Features of the Training Center

- A main conference room with a seating capacity of 110 (chairs only) or 65 with tables; room is equipped with a projector and big screen, audio, and cables capable of handling most multimedia presentations
- Two smaller conference rooms, one with a conference table that seats 12, the other with open space that can be used for other purposes such as displays
- Two break-out rooms for small group meetings (4-6 people)
- Ten dorm rooms each with a set of bunk beds, desk, chairs and armoire; (bedding is not provided)
- Bathrooms with shower facilities
- Full kitchen with stove, refrigerator, microwave, sink, dishwasher, ice maker, set of pots & pans, service for 8 and coffee pot (no food is provided)
- Small kitchenette in foyer (conference room break area) with sink, microwave and coffee maker
- Laundry facilities
- Commons/dining area with tables & chairs, couches, Blue-Ray and big screen (no TV service)
- Blue-Ray players, big screen monitors with computer connections, and Wi-Fi throughout building
- Except for the parking area, the facility is ADA accessible (anticipate paving the parking lot in the spring of 2014)

## Rates and Reservations

The Training Center is available for rental by any organization or agency whose mission is related to the management and conservation of Indiana's natural resources. **Use of the facility is restricted to trainings or meetings—no social get-togethers.**

Full day rental (8 AM to 5 PM), no overnight stay- \$200.00

- No charge to divisions of the Department of Natural Resources
- Excessive cleaning fee- \$100.00
- Includes use of all but dorm rooms

Overnight rental (8AM first day to 5 PM second day) \$300.00

- ½ price to divisions of the Department of Natural Resources
- Excessive cleaning fee- \$100.00
- Includes use of entire building

User groups will need to arrange for own meals

- a) Kroger Martinsville 765-342-7152,
- b) Marsh Bloomington 812-335-6760,
- c) Subway Martinsville 765-342-8039,
- d) Sgt. Peppers Chicken-Catering 765-349-9199

User is responsible for basic clean up after use

All reservations must be made through the Morgan-Monroe/Yellowwood State Forest property manager, 812-988-7945.